



Marine-On Line Bundled Capabilities Package-1

“User Functionality”

Manpower Information Systems Support Office 27

UNIT 35002

FPO AP 96373-5002

COMM: (011)81-611-745-9138/2988 DSN: 645-9138/2988

FAX: COMM (011) 81-611-745-3016 DSN: 645-3016

UNITDIARY@MCCBUTLER.USMC.MIL



MARINE On Line/ BCP-0

12/09/200



- MOL presently contain several functions to assist the individual Marine to view some information from their Master Record(MCTFS).



Personal Information

12/09/200

- In BCP-0 MOL provides a wide range of personal information that can be viewed and some can be self certified by the Marine to ensure that his or her record is accurate. They include:

- RED, BIR, BTR, ROS, Educational Information, Awards, Retirement Info, and Pay and leave information

- Self Certify: Home address, phone numbers, Email address, Gas Mask, Religion and most entries on the RED



PERSONAL

12/09/200

- INFORMATION
 - TRAINING
 - EDUCATION
 - RETIREMENT
- UPDATE
 - EMAIL
 - ADDRESS
 - RELIGION
 - RED
 - RACE
 - ETHNIC

Address https://www.mol.usmc.mil/system/tfas/default.asp



MARINE On Line

Creating the Future, Today!

Home
FAQ
My Account ▶
Support ▶

Personal Information ▶
Reports ▶
Update Information ▶

Tools ▶

Disclosure/Privacy
Marine Locator
About MOL

Sign out

Notices...

Welcome SGT MARINE

Personal Information ▶

- RED
- BIR
- BTR
- ROS
- Education
- Awards
- Pay/Leave ▶
- Retirement ▶
- Reserve Info ▶

Update Information ▶

- Summary
- Home Address
- E-Mail
- Gas Mask
- Religion
- Record of Emergency Data ▶

Information

- **What's New on MOL:**
 - New Menu for easy
 - New Hardware to p
 - New [Basic Individual](#) Screen
 - New [Basic Training](#)
- **View your [Thrift Savings Retirement Information](#)**
- **Check your eligibility for [Subsistence Supplement \(FSSA\)](#)**
Check the [proper display](#)
- **View your LES online:** (hosted by the Defense Accounting Service).
For more details, view your forecast, and actual pay & [section](#) of MOL.
[Marine OnLine Vision](#)

Contact Marine OnLine...

[Send e-mail](#)
- or -
Call: Commercial (816)926-5916, DSN 465-5916.

Security...

Click [here](#) to download the MOL Security Certificate.
When entering Marine OnLine you may have been warned by your browser that the certificate for this site was untrusted or unknown. Click [here](#) for instructions and details.

Important Links

[MarineLINK](#), the USMC's
[Marine Corps Public Pay and Compensation Resource Link](#)

Data Updates

Information Last
2002/11/



Built-in Reports

12/09/200

- **MOL also has a number of built in reports that are filtered and can be used to assist the Marine such as:**
 - **Alpha Roster**
 - **Promotion Roster**
 - **Inbound, Outbound and retirement rosters**
 - **Training rosters showing BST, Driver improvement, Rifle scores, Pistol Scores, PFT, Lecture dates and gas mask**



REPORTS

12/09/200

- **REPORTS**
 - **ADMIN**
 - **COMMAND**
 - **PERS TEMPO**
 - **TRAINING**
 - **BST**
 - **DRIVER**
 - **GAS**
 - **LECTURES**
 - **PFT**
 - **PISTOL**
 - **RIFLE**
 - **LINEAL**

- **TOOLS**
- Slide 6

Address <https://www.mol.usmc.mil/system/tfas/default.asp>



MARINE On Line

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Home

FAQ

My Account ▾

Support ▾

Personal Information ▾

Reports ▾

Update Information ▾

Tools ▾

Disclosure/Privacy

Marine Locator

About MOL

Sign out

Notices...

Welcome SGT MARINE

Reports ▾

Admin ▾

Alpha

Birthday

Promotion

Command ▾

Inbound

Outbound

Retirement

Perstempo ▾

Individual Stats

Unit Stats

Training ▾

BST

Driver

Gas Mask

Lectures

PFT

Pistol

Rifle

Lineal

Tools ▾

PFT Calculator

 Monitor Contact Page (MASS)

 By Name Assignments (BNA)

 Reserve Duty OnLine (RDOL)

Information...

Important Links...

[MarineLINK, the USMC Official Website](#)

[Marine Corps Publications](#)

[Pay and Compensation Calculators](#)

[Resource Links](#)

Data Updates...

Information Last Updated
2002/11/18



Marine On-Line Bundled Capabilities Package-1

12/09/200



- **Is Marine Corps initiative to allow global access to administrative tools that support the unit and the individual Marine.**
- **Predominately a self-service application which is virtually paperless in a secure web based environment.**



What is BCP and its plan?

12/09/200

- **Series of updates to MOL called Bundled Capabilities Packages (BCPs)**

BCP-1 “Unit Capability”

- **Provides general administration tools and functions to assist the small unit leader.**
- **Electronically connects Bn, Co, and Plt level administration work flow.**



BCP-1 “Unit Capability”

12/09/200

- Phase I
 - Leave
 - Conduct and Proficiency
 - Promotion Recommendation
 - Unit Management Status Report
 - MOL Management
- Phase II
 - Customized Reports
 - Electronic Personal Action Request (PAR)
 - PTAD and Liberty



BCP-1 Four Major Functions

12/09/200

- Marine On Line Bundled Capabilities Package-1 was created with 4 Major functions.
- **Leave:** Allows the member to electronically submit a leave request and the Unit to track and approve the request from start to finish.
- **Unit Management Status Report:** Replaces the morning report and gives you an Automated Unit Status Report which can be updated throughout any part of the day.
- **Promotion Recommendation:** Electronic submission of Promotion Recommendations for eligible Marines.
- **Proficiency and Conduct Marks:** Allows leaders to draft and electronically submit Pro/Con Marks for any occasion.



Getting Started

12/09/200

Marine OnLine - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print View Source Go

Address <https://sat1.mol.usmc.mil/TFAS/login.do>

MARINE ONLINE

Sign in here:
UserName:
Password:
Login
Reminder:
Username is FI, MI, Last Name
Example: jqdoe
Forgot your Username or Password? Click [here](#).

News:

- **Eligible Officers Desiring to Communicate with the Command Screening Board President.**
Logon to MOL and choose Update Information>Command Screening Questionnaire
- **Reserve Marines may now volunteer for Mobilization billets**
Logon to MOL and choose Tools>Reserve Duty OnLine (RDOL)
- **Latest Features:** Update your Home Address and more!
- Marine OnLine [Vision](#)

Don't have an account? [Click here](#)

v 2003.2.00 2004 @ 0611

Done Internet

Ensure all Marines have an active MOL account.
<https://www.mol.usmc.mil>



MARINE ONLINE

SGT MICHAEL H

[Home](#) | [Unit Leaders](#) | [MOL Management](#) | [Personal Information](#) | [Update Information](#) | [Leave](#) | [Resources](#) | [Marine Locator](#) | [Users Manual](#) | [My Permissions](#)

New Links to assist the Individual Marine or the Unit Leader.

Notifications for SGT MICHAEL HO

Collapse List

| | Read | Date and Time | Comments | |
|--------------------------|------|--------------------|--|----------------------|
| <input type="checkbox"/> | | 31 Mar 2004 @ 0638 | Leave Request by SGT MICHAEL B HO submitted to MGYSGT TERRY L. SLATER | View |
| <input type="checkbox"/> | | 08 Mar 2004 @ 1352 | Leave Request on behalf of LCPL EVELYN J MORALES submitted to SSGT ELDON B. SHEWMAKER | View |
| <input type="checkbox"/> | | 29 Feb 2004 @ 1748 | For the organization H&SBN, you have been assigned the template By Direction of Commanding Officer | View |

☐ Select all notifications on page

Delete Selected Notifications

Notifications for request or messages you are involved with.



MARINE On Line

Creating the Future, Today!

Notices...

Welcome **SGT MICHAEL B. HO**

Your last visit was **2004/03/21 20:08:20**



[Marine OnLine Help](#)

Contact Marine OnLine...

[Send e-mail](#)

- or -

Call: Commercial (816)926-5916, DSN 465-5916.

Security...

Click [here](#) to download the MOL Security Certificate.
When entering Marine OnLine you may have been warned by your browser that the certificate for this site was untrusted or unknown. Click [here](#) for instructions and details.

"A Few Good..." Links

- **Attention!!**
Please select/update your Race Aggregate code via the [Race Aggregate](#) Election Screen. Semper Fi.
- [Basic Individual Record \(BIR\)](#) Screen
- [Basic Training Record \(BTR\)](#) Screen
- [Race/Ethnic](#) Election Screen
- View your [Thrift Savings Plan \(TSP\)](#) and [Retirement Information](#)
- Check the [proper display of your awards](#)
- View/Print your LES and W2 Tax Form **online:** For more information and guidance, click [here](#) to connect to MyPay (hosted by the Defense Financing and Accounting Service). For more details, view your leave balance, forecast, and actual pay amounts in the [pay](#) section of MOL.
- Marine OnLine [Vision](#)

Important Links...

[MarineLINK, the USMC Official Website](#)
[Marine Corps Publications](#)
[Pay and Compensation Calculator](#)
[Resource Links](#)

Data Updates...

Information Last Updated
2004/03/30

Leave



12/09/200

Functionality has been added to MOL, which will now allow for Marines with a MOL account to create and submit a leave request for approval.

MOL will use your Unit Scope or Chain of Command to establish the path that your leave request will travel during the submission/approval process.

MOL provides an automated Check Out/ Check In process for a Marine.

Individual Leave Details (View Only)

| | | | |
|-----------------|--------------|------------------------------|--------------------------------------|
| SSN | 123 45 6789 | Organization Name: | H&SBN |
| Name: | MICHAEL B HO | Organization Address: | FMFPAC MCB CAMP BUTLER UNIT 35002 |
| Rank: | SGT | Organization Address2: | FPD AP 0096373 |
| MOS: | 0121 | Organization Phone: | |
| EAS Date: | 19 Nov 2005 | Current Organization | 20230-A-MISF |
| Leave Used YTD: | 0.0 | Pending Charges(via MOL): | 0.0 |
| Leave Balance: | 34.0 | Projected Balance: | 34.0 |

| | | | |
|---------------------------|-----------------------------|------------------------|----------------------|
| Leave Address: | BLDG 1320 CHATAN HOUSING | Leave Type: | Annual Leave |
| Leave Address 2: | CAMP FOSTER, OKINAWA, JA. 0 | TriCare Region: | REGION 1 (NORTHEAST) |
| Leave Phone Number: | 116463421 | Actual Departure Date: | |
| Requested Departure Date: | 01 Apr 2004 | Actual Departure Time: | |
| Requested Departure Time: | 1630 | Actual Return Date: | |
| Requested Return Date: | 12 May 2004 | Actual Return Time: | |
| Requested Return Time: | 0730 | Status: | Pending |
| Requested Days: | 40 | Actual Days Charged: | 0 |
| Approved By: | | Approved Date: | |
| Checked Out By: | | Checked In By: | |
| Checked Out Date: | | Checked In Date: | |

SAMPLE OF PENDING LEAVE REQUEST



Resources

12/09/200



- Link back to BCP-0/ Marine On Line
- Link to Automated Performance Evaluation System



MARINE OnLINE

SGT MICHAEL HO [Logout](#)[Home](#) | [Unit Leaders](#) | [MOL Management](#) |[Personal Information](#) | [Update Information](#) | [Leave](#) | [Resources](#) | [Marine Locator](#) | [Users Manual](#) | [My Permissions](#) |

External Resources

- [Marine OnLine \(BCP-0\)](#)
- [Automated Performance Evaluation System \(APES\)](#)

Marine Locator

Please enter the last name you wish to search for

| Name | Phone | White Pages Directory |
|-------------------------|----------------|-----------------------|
| CRUZ, ANGEL . | (760) 830-6593 | View |
| CRUZ, CHRISTOPHE J. | (000) 000-0000 | View |
| CRUZ, JONATHAN . | (252) 466-3956 | View |
| CRUZ, JOSEPH R. | (000) 000-0000 | View |
| CRUZ, MARILYN . | (000) 637-4415 | View |
| 1STLT CRUZ, VICTOR M. | (808) 257-1469 | View |
| 1STSGT CRUZ, JOSE A. | (619) 725-7579 | View |
| 2NDLT CRUZ, CELESTE D. | (703) 784-2315 | View |
| 2NDLT CRUZ, EDUARDO V. | (850) 452-9359 | View |
| 2NDLT CRUZ, NICHOLAS J. | (000) 000-0000 | View |
| 2NDLT CRUZ, PAUL R. | (000) 000-0000 | View |
| CAPT CRUZ, BERT W. | (215) 443-6385 | View |
| CAPT CRUZ, BRIAN P. | (323) 294-3736 | View |
| CAPT CRUZ, URBANO . | (910) 450-2504 | View |
| COL CRUZ, ALLAN F. | (925) 256-1354 | View |
| COL CRUZ, RONALD J. | (202) 939-6616 | View |
| CPL CRUZ, ALAIN . | (910) 451-0562 | View |
| CPL CRUZ, ALBERT T. | (910) 451-1354 | View |
| CPL CRUZ, ALEXANDER . | (910) 451-2644 | View |
| CPL CRUZ, ALEXIS J. | (760) 830-8535 | View |
| CPL CRUZ, ALVERADO I. | (000) 623-4805 | View |
| CPL CRUZ, ANTONIO . | (323) 829-0352 | View |
| CPL CRUZ, ANTONIO R. | (909) 276-2611 | View |
| CPL CRUZ, ARELLANO . | (000) 623-4648 | View |
| CPL CRUZ, ARIEL . | (760) 830-4110 | View |

To search for a Marine by last name. Type the name you would like to search for in the box in the top left corner.

This search will return only those people that have a last name matching exactly what you type into the box. If you would like to have "Wildcard" searches, you need to add a % sign to the name.

Example. SMITH will return all Marines with the last name of SMITH.

SMITH% will return all Marines whose last name starts with SMITH. Including SMITH Jr., SMITH III, SMITHSON, etc.



PERSONAL INFORMATION

SGT MICHAEL HO [Logout](#)[Home](#) | [Unit Leaders](#) | [MOL Management](#) |[Personal Information](#) | [Update Information](#) | [Leave](#) | [Resources](#) | [Marine Locator](#) | [Users Manual](#) | [My Permissions](#) |

Welcome to the Marine OnLine Users Manual Portal. The following links are provided by chapter and are in Adobe PDF format. To view, please click the appropriate link below.

Marine OnLine Users Manual:


- [Chapter 1](#) (MOL Management)
- [Chapter 2](#) (UMSR Management)
- [Chapter 3](#) (Leave Management)
- [Chapter 4](#) (Promotion Recommendations)
- [Chapter 5](#) (PRO/CON)
- [Chapter 6](#) (MISSO Management)

Marine OnLine - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Copy Paste

Address <https://sat1.mol.usmc.mil/TFAS/switchModule.do?prefix=&page=/navigation.do%3FmenuLevel%3D1&ActionForward=echolon2> Go

 **MARINE ONLINE** SGT MICHAEL HO [Logout](#)

[Home](#) | [Unit Leaders](#) | [MOL Management](#) |
[Management Status Report](#) | [Leave Management](#) | [Promotion Recommendation](#) | [Pro/Con](#) |

Small Unit Leader Support Tools

The following options may be available if you have received applicable permissions:

Management Status Report
Modify duty status (i.e. Present for Duty or SIQ)
Change unit membership (i.e. move member to another work section)
Join/Drop members at the command level

Leave Management
View, Edit, and Approve recommendations leave request for your organization

Promotion Recommendation
View, Edit, and Approve recommendations for promotion (PFC- Sgt)

Pro/Con
Create, Review, and Approve Pro Con Recommendations

When the new unit leaders link is selected 4 new functions will be revealed to the user based on the permissions they have been granted:

v 2003.2.00 (b) 937 TFAS-Web-Server-40 31 Mar 2004 @ 2310

Done Internet



Unit Management Status Report

12/09/200

- Replaces Morning report and provides an Automated Unit Status Report displaying a detail list of all Marines in your scope and their duty status.
- Provides the command with one easy to use application.
- Modify duty Status anytime of the day (i.e. Present for Duty or SIQ).
- Change unit membership (i.e. move member to another work section).
- Join/Drop members in **MOL ONLY** at the command level.

**UMSR**SGT MICHAEL HO [Logout](#)[UMSR Home](#) | [Summary View](#) | [UMSR Discrepancies](#)[Printer Friendly](#)

UMSR Join Discrepancy Report

No Join Discrepancies Found!



Promotion Recommendations

12/09/200

- Only users with Unit Leader permissions can access the Promotion Rec work area.
- View, Edit, and Approve recommendations for promotion (PFC- Sgt).
- Electronic submission to Chain of Command for Approval.



Promotion Recommendation

12/09/200

Microsoft Internet Explorer window titled "Promotions Recommendations Home". The address bar shows a URL from the USMC system. The page has a red header with the Marine Corps seal and the title "PROMOTION RECOMMENDATIONS". A navigation bar below the header contains links: Home, Unit Leaders, MOL Management, Management Status Report, Leave Management, Promotion Recommendation (highlighted), and Pro/Con. The main content area is titled "Promotion Recommendations Home" and contains a message: "No Promotion Occasion Event Information could be found for the current Promotion Occasion period." To the right, there are three sections: "Promotion Recommendation Period", "View Only Period", and "Will Not Promote Period", each with a list of actions. The footer of the page displays version information, server name, and date/time. The browser's status bar at the bottom shows "Done" and "Internet".

Promotion Recommendations Home

No Promotion Occasion Event Information could be found for the current Promotion Occasion period.

Promotion Recommendation Period

- Begins on or about the 5th and Ends the 15th
- Assign, Copy and Make Recommendations Publicly Viewable
- Set Command Recommendations
- Send Notifications about Promotion Recommendations

View Only Period

- Begins the 16th and Ends on or about the 26th
- View Command Recommendations
- Send Notifications about Promotion Recommendations

Will Not Promote Period

- Begins on or about the 27th and Ends on or about the 4th
- Stop a promotion by Assigning a 'Will Not Promote' recommendation
- Send Notifications about Promotion Recommendations

v 2003.2.00 (build 95) TFAS-Web-Server-40 02 Apr 2004 @ 0813



Pro/ Con

12/09/200




- Only users with Unit Leader permissions can access the Pro/Con work area.
- Create, Review, and Approve Pro Con Recommendations for any occasion.
- Access to a Marine's Individual Records ie..BTR, AWDS, TROS.
- Builds report for pending or working Pro/Con occasions.

[Printer Friendly](#)[Return](#)

Individual Awards Report

Current as of: Apr 14, 2004

SSN: | NAME: **ALBIN MICHAEL R**
RUC: **20230** COMPANY CODE: **A** PRES-GRADE: **E3** RECSTAT: **0** COMPONENT CODE: **11**
PLT CODE: **AAAF** TRNGRP: R-RECSTAT: RCOMP CODE:

| Code | Description | Effective Date | Image |
|------|--------------------------------|----------------|--|
| LA | LETTER OF APPRECIATION | 2003/11/27 |  |
| LA | LETTER OF APPRECIATION | 2003/10/22 |  |
| NN | NATIONAL DEFENSE SERVICE MEDAL | 2003/03/07 |  |

**SAMPLE AWARD
INFORMATION**



12/09/200



WAKE UP!!!



MOL Help Desk

12/09/200

- **MISSO 27 - UNITDIARY@MCBBUTLER.USMC.MIL**
- **TELEPHONE**
DSN 645- 9142 / 645-9119 / 645-2988
- **EMAIL - mol.support@dfas.mil**
- **TELEPHONE**
(816) 926 5916 / DSN 465-5916
- **SERVICE SUPPORT AVAILABLE:**
0730-1630 (CST) MON - WED
0730-2200 (CST) FRI



Questions

12/09/200

